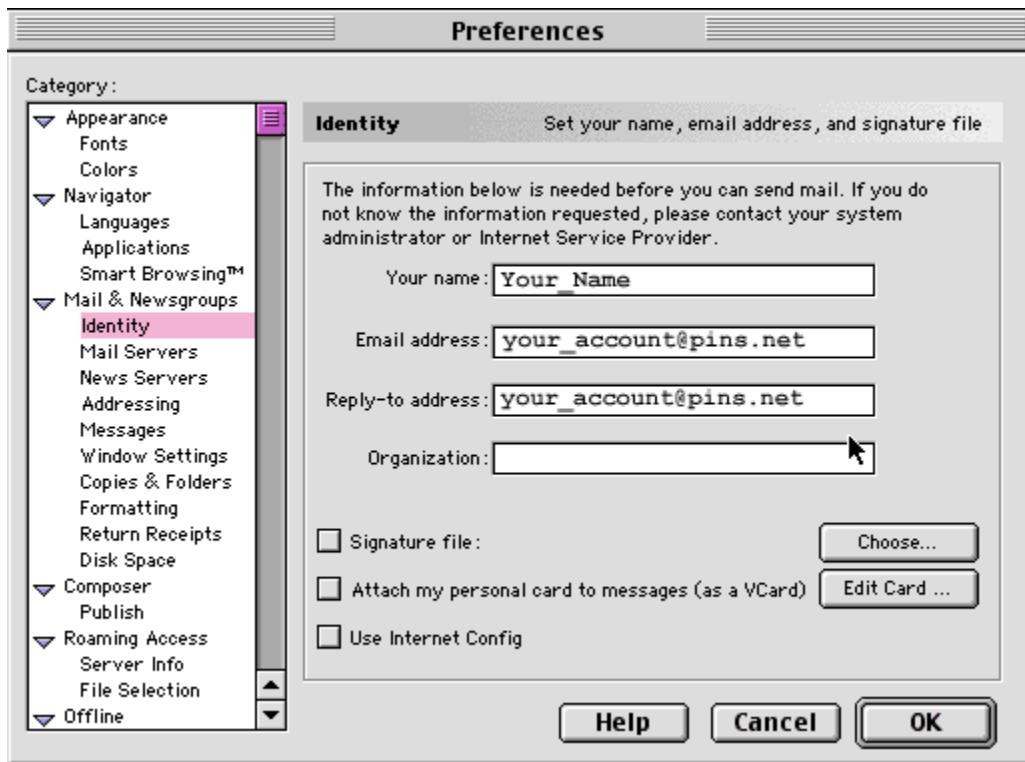




CONFIGURING NETSCAPE COMMUNICATOR TO ACCESS PINS EMAIL FOR MAC USERS

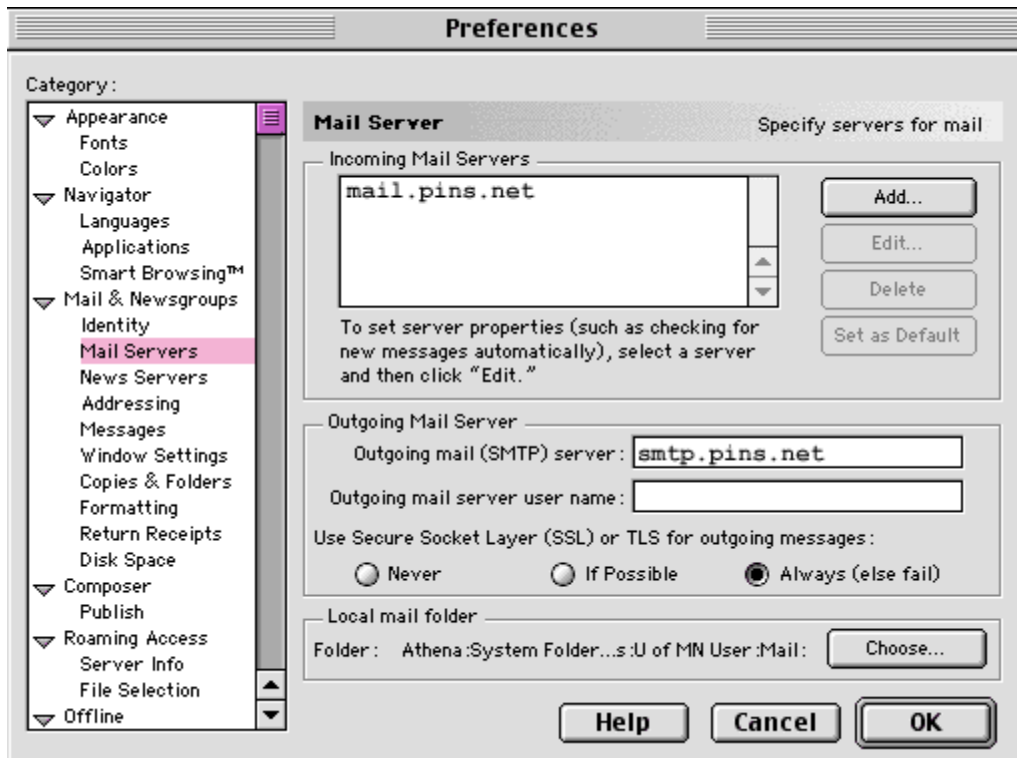
Step 1: Select *Edit > Preferences*. On the left side of the window under the *Category* field, select *Mail & Newsgroups > Identity*.

- Enter your name as you would like it to appear on your e-mail in the *Your Name* field.
- Enter your e-mail address in the *Your Email* field.
- (Optional) place your e-mail address in the *Reply-to address* field.



Step 2: Under the *Category* box on the left side, click on the *Mail Servers*.

- For the *Outgoing Mail Server*, type: “*smtp.company.com*”



- Select the item in the *Incoming Mail Servers* box and click the *Edit* button. (If empty, click the *Add* button to add a new incoming mail server.
- Select the *General* tab.
- For the *Server Name*, type: “*mail.company.com*”
- In the *Server Type* choose *POP3* or *IMAP*, depending on what type of email account you have.
- For the *User Name*, type in your Internet account username/ID.
- Click on the *OK* button. You have now set-up your Netscape communicator in accessing your PINS email account.



Notes:

- "company.com" should be replaced with your domain name. If your company does not have it's own DNS, please replace it with "pins.net".
- Outgoing Server:
 - In order to reduce the prevalence of SPAM on the Internet, you can only send email through our servers if you are connected to our network directly via a T1, DSL, or dial-up. If you try to connect from a non-PINS provided connection, you will probably receive an error message (such as "Relaying denied") when you try to send mail.
 - In this case, please select "My SMTP server requires authentication" and use "*smtp-auth.company.com*" [replacing company.com as above]